CLASSIFICATION OF DISASTERS

Depending upon the extent of the disaster, different plans of action will be required. This section defines the different classifications and provides preliminary instructions to Idaho State Department of Agriculture employees.

- **Class A**

  The Idaho State Department of Agriculture has lost its functioning capabilities. It will be necessary to move to another location and resume functions at a new site. It is anticipated that downtime will be in excess of one week. Possible causes are fire, flood, earthquake, bombing, etc.

  It is important to remember that even though a disaster may occur in one city or location, business will still be going on as usual in other parts of the state.

  Recovery efforts would most likely include the securing of totally new equipment and the establishment of a limited network if possible, or the physical transport of disks or tapes between computers if a network can't be established.

  Employees' duties will be affected by the nature of the disaster. Management will determine where and when to report. It is probable they will be contacted to perform alternate duties such as cleanup, etc.

- **Class B**

  The Idaho State Department of Agriculture has lost its functioning capabilities and it is anticipated to be down for 24 hours or more. There has been no permanent damage to equipment or facilities.   Possible causes are loss of electrical power, hardware failure and parts are not readily available, limited flooding, etc.

  Disk resident data may have been destroyed. Recovery efforts would involve re-establishment of the ISDA network and restoration from tape backup. Restoration of electronic information to individual computers may also be required.

♦ **Class C**

The Idaho State Department of Agriculture has lost its functioning capabilities, but it is anticipated to be down less than 24 hours. Alternate tasks of short duration (reading manuals, administrative tasks, etc.) can still be accomplished. Possible causes would be temporary loss of network function, or network "crash."

Recovery efforts would mainly involve the re-establishment of the ISDA network.